

C

Communicate effectively and hold meetings efficiently

A

Act to develop strong working relationships: Foster openness and respect

R

Reinforce individual's well-being and the need for time away from work

E

Ensure equality and inclusion by delegating mindfully

## Action Plan

### Communicate

How well do you communicate effectively? What can you do to improve your approach?

### Act

How effectively do you develop strong working relationships, while fostering an attitude of openness and respect? What can you do to improve your approach?

### Reinforce

How are you at reinforcing team member's well-being? Do you demonstrate respect for time spent away from work? What can you do to improve your approach?

### Ensure

Do you practice mindful delegation? What can you do to improve your approach?