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| **Printing Request** |
| **Item 1** | **1000 Participant workbooks Full color front cover; black and white interior****Specs:**Bound Document (Letter) Spiral (Black, Small) Binding 40 B&W Impressions1 Standard Color Impression 23 Sheets1 28 lb Premium White Paper Sheet 20 24 lb Bright White Paper Sheets Single and Double-sided Printing Matte/Black Vinyl Cover1 Print to Edge (Bleed) Cover**Cost per Document: $7.62 + $1 set-up fee per order \* 1000****= $7,621** |  |
| **Item 2** | **1000 Pocket cards –double sided-laminated?**1. **CIA Program Purpose Statement/Values in Action/side 1: Mission/side 2**
2. **Going Above and Beyond- Lassie/side 1: VOMP/side 2**
3. **Get your WOW On: WOW culture card-side 1: Definition of WOW, 5 WOW behaviors/ side 2: 9 steps to success**
4. **Your WOW Priorities: 20-10-5 Rule /WOW Roadmap**

Bound Document (Letter)8 Standard Color Impressions 4 Sheets4 28 lb Premium White Paper Sheets Double-sided Printing4 Flush Trim - 5 Mil Lamination SheetsMIM-D-0503 - 5x7 Document Size - Print 2-up MIM-D-0603 - Full Bleed Document**$3.34 per Document + $26 set-up fee per order \* 1,000 =****$3,361** |  |
| **Item 3** | **1000 table tents in color one sided**Single Sheet (Letter)2 Standard Color Impressions1 100 lb Regular White Card Sheet |  |

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|  | Half Portrait Fold Ship Folded**$.60 per Document + $9 set-up fee per order \* 1,000 = $609** |
| **Item 4** | **100 Minnie Poems: Front to back****Laminated? Color with logo or black and white?**Bound Document (Letter)2 Standard Color Impressions 1 Sheet1 28 lb Premium White Paper Sheet Double-sided Printing1 Flush Trim - 5 Mil Lamination Sheet**$1.28 per document + $1 set-up fee per order \* 100 = $129** |
| **Item 5** | **100 sets of personal values cards - black and white or color double sided?**2 Standard Color Impressions1 100 lb Regular White Card Sheet Letter FoldShip Folded**$.60 per document + $9 set-up fee per order \* 100 = $$69** |
| **Item 6** | **1000 program evaluations , black and white one sided**Bound Document (Letter) 1 B&W Impression1 Sheet1 24 lb Bright White Paper Sheet Single-sided Printing**$0.04 per document \*1,000 = $40** |
| **Item 7** | **200 Manager Training workbooks, color cover, black and white interior**Bound Document (Letter) Spiral (Black, Small) Binding 40 B&W Impressions1 Standard Color Impression 23 Sheets1 28 lb Premium White Paper Sheet 20 24 lb Bright White Paper Sheets Single and Double-sided Printing Matte/Black Vinyl Cover1 Print to Edge (Bleed) Cover**$7.62 per document + $1 set-up fee per order \* 200 = $1,525** |
| **Item 8** | **50-100 Poker card sets in color one sided** |
| **Item 9** | **50 Train the Trainer workbooks – color cover, black and white interior** |

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|  | Bound Document (Letter) Spiral (Black, Small) Binding 40 B&W Impressions1 Standard Color Impression 23 Sheets1 28 lb Premium White Paper Sheet 20 24 lb Bright White Paper Sheets Single and Double-sided Printing Matte/Black Vinyl Cover1 Print to Edge (Bleed) Cover**$7.62 per document + $1 set-up fee per order \* 50 = $382** |
| **Item 10** | **Other:** |

Note: can print interior workbooks double sided – decide the type of binding desired.